



**Contractual agreement (Institutions)**

By means of a relationship with the separate libraries based on trust, the DMgA is able to put microfilms at the disposal of institutes engaged in the research of music. Every misuse of the copies of the source (that is, every disregard of the rights and charges of the libraries), would force the DMgA to abandon its flexible handling of wishes of users. Therefore the DMgA in its own interest and in the interest of the libraries points out that the microfilms are to be used only for internal research.

Every further use obligates the employees of the institute to inform the respective library holding the source of publications relating to the source, and *before* a publication of the source (or as the case may be, single parts of it), a for-profit type public concert performance, a radio broadcast, or as the case may be, a production using sound carriers, to themselves get written permission from the library; the acquisition of the copy does not include any usage rights. In every case the purchaser is obligated to name in an appropriate manner the library holding the original.

The institute, in the person responsible for placing for this order, must be responsible for seeing that without permission of the DMgA, the films, or as the case may be, enlargements, are not passed on to external persons for use. These conditions are to be made known to the members of the institute. Orders for a third party, and also for single members of an institute, cannot be executed by the DMgA. Such orders must be submitted on a special order form.

I accept these conditions for the members of the institute for all already received copies and for all copies to be received in the future from the holdings of the Deutsches Musikgeschichtliches Archiv:

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(name of the person responsible)

(seal)

(date and signature)

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